

## Minutes of the Regular Meeting

### The Board of Trustees Commerce ISD

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A regular meeting of the Board of Trustees of the Commerce Independent School District was held on November 15, 2017, at 6:00 p.m. at the Commerce ISD Administration Building, 3315 Washington St., Commerce, Texas. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present were Mrs. Hooten, Dr. LaVelle Hendricks, Dr. Mark Reid and Mr. Gabe Wittkopf. Ms. Etta Herring and Mr. Randy Starks were absent.

#### Executive Session...

Mrs. Hooten announced that the Board would convene in executive session at 6:03 p.m. to discuss personnel (§551.074), security measures (§551.089) and private consultation with Board's attorney, if needed (§551.071).

#### Reconvene from Executive Session...

Mrs. Hooten announced that the Board ended its closed session 7:07 p.m. on November 15, 2017.

#### Opening Activities

Dr. Hendricks led an invocation. The pledges to the U.S. and Texas flags were led by CES students.

#### Citizens' Comments

None.

#### Action on Items Discussed in Executive Session

None.

#### Recognition

The CHS Cross Country Team was recognized for finishing 14<sup>th</sup> out of 221 teams at the State UIL cross country meet in Round Rock. Coach Colton Reynolds said it was the first appearance for a CHS cross country team at the state meet. Individual placements were as follows: Juan Arreguin 29<sup>th</sup>, Welsey Chavez 75<sup>th</sup>, Miguel Zavala 120<sup>th</sup>, Allan Anderson 127<sup>th</sup>, Leo Rodrigues 133<sup>rd</sup>, Ney Hernandez 139<sup>th</sup>, Korrighan Smith 147<sup>th</sup>, Connor Green ALT and Ty Myers ALT.

The CHS Volleyball Team was recognized for their co-district championship. Coach Shelley Jones proudly welcomed her team which included Mya Wilson, Landry Davidson, Savanah Shaw, Alyssa Redd, Cailynn Beanne, Tat Crosby, Brooklyn Talley, Allie Wittkopf, Camdyn Shaw and Sarah Anthraper.

The CHS Ag Department had two winners at the State Fair of Texas and they were recognized by the Board. Jennifer Stephenson won Overall Grand Champion Junior Chianina Heifer and Hunter Pemberton won Division Reserve Champion Open Brangus Heifer.

### **Commerce Elementary School Campus Report**

Principal Diane Stegall introduced her staff and showed a video highlighting events of the year.

### **Consent Agenda**

Mr. Wittkopf made a motion to approve the minutes of the regular meeting on October 16, 2017, and the special meeting on November 13, 2017, and the financial statements and investment summary for October 2017. Dr. Green seconded the motion. The motion carried unanimously.

### **Consider Approval of the 2016-2017 CISD Financial Audit from Rutherford, Taylor and Company, PC, Greenville, Texas**

Mike Taylor of Rutherford, Taylor and Company, PC, presented the 2016-2017 financial audit with an unmodified opinion. Dr. Reid made a motion to approve the 2016-2017 Financial Audit as presented. Dr. Green seconded the motion. The motion carried unanimously.

### **Review potential bond refunding program for interest cost savings and take action to adopt an Order Authorizing the Issuance of Refunding Bonds, Establishing the Parameters for the Refunding and Delegating Authority to the Administration to Complete the Refunding**

Brian Grubbs, managing director of SAMCO Capital Markets Inc, presented information about a proposed bond refunding which would drop current 4.57 percent interest to new rates between 1.25 and 3.55 percent. Expected savings would be \$572,000 over 20 years.

Mr. Wittkopf made a motion to approve the order authorizing the issuance of refunding bonds, establish the parameters for refunding and delegate authority to the administration to complete the refunding. Dr. Green seconded the motion. The motion carried unanimously.

### **Consider Approval of Resolution Approving the Purchase of Real Property at 3301 Ridgecrest Road, Greenville by the Hunt County Appraisal District and the Sale of Real Property Located at 4801 King Street, Greenville by the Hunt County Appraisal District**

Mr. Alderman reminded the Board that at last month's meeting Brent South, Hunt County Chief Appraiser, explained the property transaction that the Appraisal District wanted to do to gain more space in their offices.

Dr. Reid made a motion to approve the resolution for purchase of property at 3301 Ridgecrest Road, Greenville, and the sale of property at 4801 King Street, Greenville, by

Hunt County Appraisal District. Mr. Wittkopf seconded the motion. Voting for the motion were Mrs. Hooten, Dr. Green, Dr. Reid and Mr. Wittkopf. Dr. Hendricks voted against the motion.

**Consider Approval of TASB Policy Update 109 affecting BBE(LOCAL):**

**BOARD MEMBERS - AUTHORITY**

**CDA(LOCAL): OTHER REVENUES - INVESTMENTS**

**CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT -  
EMERGENCY PLANS**

**CNA(LOCAL): TRANSPORTATION MANAGEMENT - STUDENT  
TRANSPORTATION**

**CO(LOCAL): FOOD SERVICES MANAGEMENT**

**DF(LOCAL): TERMINATION OF EMPLOYMENT**

**DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT**

**EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO  
MONITORING**

**EJ(LOCAL): ACADEMIC GUIDANCE PROGRAM**

**FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE**

**FFAA(LOCAL): WELLNESS AND HEALTH SERVICES - PHYSICAL  
EXAMINATIONS**

**FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY**

**FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING**

**GBAA(LOCAL): INFORMATION ACCESS - REQUESTS FOR  
INFORMATION**

**GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL  
PREMISES**

**GKC(LOCAL): COMMUNITY RELATIONS - VISITORS**

**GKE(LOCAL): COMMUNITY RELATIONS - BUSINESS, CIVIC, AND  
YOUTH GROUPS**

The Board viewed a video from TASB explained the changes in Update 109. Dr. Hendricks approved TASB LOCAL Update 109 as presented. Dr. Green seconded the motion. The motion carried unanimously. Dr. Hendricks said he wanted to ensure that students were being fed. Administrators assured him that no child was allowed to go hungry.

**Consider Candidate for Board of Directors of Hunt County Appraisal District and  
Execute Resolution**

Mr. Alderman said that the City of Commerce cast their votes for John Sands as a candidate for the Board of Directors of the Hunt County Appraisal District. Dr. Hendricks made a motion to cast all 420 votes for John Sands and executive a Resolution stating the same. Dr. Reid seconded the motion. The motion carried unanimously.

**Consider Approval of PACE Purchasing Cooperative Resolution**

Director of Finance John Walker explained that Region 20 ESC was opening a purchasing cooperative and encouraged the Board to approve CISD's participation in the coop to

reduce the cost of items normally purchased. Mr. Wittkopf made a motion approve the PACE Purchasing Cooperative Resolution as presented. Dr. Green seconded the motion. The motion carried unanimously.

### **Informational Reports**

Mr. Alderman stated that the enrollment count for this month was 1523, up 12 students from last month.

The Christmas Parade will be held at 6 p.m., December 2. Mrs. Hooten said she would be providing a float that administration and the board could ride on.

The Winter Arts Festival will be held on December 7.

Principals shared campus activities from the beginning of school.

Region 10 Board training will be held on December 2.

The next regular board meeting was scheduled for 7 p.m., Thursday, December 21, 2017, with executive session at 6 p.m.

The monthly check register was included in the board packets.

### **Board Comments**

None

### **Adjournment...**

Dr. Reid made a motion to adjourn the meeting and Mr. Wittkopf seconded the motion. Mrs. Hooten stated that the meeting was adjourned.

  
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Kathleen Hooten, President  
CISD Board of Trustees

  
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Etta Herring, Secretary  
CISD Board of Trustees